



## Lutheran Women's Missionary League

NEBRASKA DISTRICT-SOUTH

October 13, 2006

Dear Society Treasurer:

Greetings and Hello to all of you! This is just a quick note to fill you in on a few things.

At our past convention in North Platte, Nebraska, I was elected as your new Financial Secretary for the LWML Nebraska District South. I would like to thank Mona Vitosh for the previous years which she has served in this position and I pray that I can serve all of you as well in the years to come.

Enclosed you will find a supply of vouchers for you to use when remitting funds to the LWML Nebraska District South. I need to show a voucher for every receipt I receive.

**If you have access to a copy machine, you can make copies of these vouchers yourself.** If not, just let me know and I will send you more.

I am required to close my books the 25<sup>th</sup> of every month. Any funds received after that date will be reported in the next month. On March 25, June 25, September 25, and December 25, I submit a quarterly report that lists each society's mite contributions received. I also submit a quarterly report for Memorials and Joy/Thank offerings received from societies and individuals. This report is sent to each society president.

Cards for Memorials and Joy/Thank offerings are available from me for the asking. Please use these cards only for that purpose since they are costly to print. We ask that you use your own envelopes for remitting any other funds. I would also like to suggest you use commemorative stamps as I will save these and give them to the Vice President for Human Care.

Thank you in advance for your cooperation. If I can be of further help to you please let me know. I hope that as I serve my term in this office, I may get the chance to meet many of you from the Nebraska District South.

In His Service,

*Vicky Van Velson*

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**Lutheran Women In Mission**